



Executive Committee  
October 13, 2010  
324 Outreach Building, University  
12:30p.m.  
Minutes

Attended: Ann Williams (chair), Keith Hillkirk, Anna Griswold, Jane Owens, Leslie Laing, Martha Jordan, Judy Wills (Recorder)

Unable to attend: Lori Bechtel-Wherry

1. Ann Williams called the meeting to order.
2. Minutes from September 8, 2010 were approved by voice vote.
3. The group discussed the Faculty Survey proposal, presented in two parts with cost of pilot separate from an all-University rollout. Question has been added about credit by exam. Goal launch timeframe is end of month. The group approved funding for \$3,900 for the pilot. Once results are received and interpreted, next steps will be determined.
4. The group discussed presenters, panels, topics and how to best include Commission sponsors for remaining 2010-11 in meetings.
  - November—working session on FS Recommendations.
  - December—Craig Weidemann was invited to hear report out on final committee reports on Faculty Senate recommendations. He did have a calendar conflict. Back-up plan is to have PLA Task Force invite Michelle Kline as presenter.
  - February—Joint Commissions, or Incentive Grants
  - March—Data reports: Anna Griswold on student aid and Rachel Stover on Adult Learner snapshot
  - April—Sponsors have been invited to meeting to hear student panel. Back up would be to invite Trish Evanitsky from Diagnostics to interpret results from

Faculty Survey and to prep for discussion with sponsors at June meeting.

- May – Hendrick Conference, May 16, 2011
  - June—Wrap-up meeting and report to sponsors
- a. Discussion items from Commission meeting--Jane Owens asked Keith Hillkirk to join by telephone the meeting with University of Wisconsin staff to be held while attending the CAEL Conference.

5. New items:

- a. The group discussed marketing support for Adult Learners.
- b. Judy Wills gave an overview of the 2011 Incentive Grant Proposal process. Goal is to have call for proposals ready to go out in early November, with submission deadline at the end of November and decisions and funds transfer by holiday break.
- c. Martha Jordan asked for the nominating committee to review nominations and select awardee for the Shirley Hendrick Award. Additional details on process and timeline will be shared at a future meeting.

6. The meeting adjourned at 1:30.

Respectfully submitted,  
Judy Wills