



Executive Committee
February 8, 2012
324 Outreach Building,
University Park
12:30p.m.
Minutes

Attended: Anna Griswold, Chair; Martha Aynardi (by phone), Martha Jordan, Gary Lawler, Jane Owens, Paula Pierce, Pat Shope, Ann Williams (by phone), Judy Wills (Recorder)

Unable to Attend: Karen Pollack

1. Anna Griswold called the meeting to order.
2. The committee approve December 14, 2011 Executive Committee minutes by voice vote.
3. Follow-up topics from Commission meeting
 - a. The group discussed how to best proceed with planning for the proposed regional workshops.
 - i. Jane Owens suggested exploring possibility of joining series of regional cluster meetings already set by Dr. Madlyn Hanes' office.
 - ii. Question was raised of whether the cluster meeting attendees would be the right audience for the planned workshops. Suggestion was offered that perhaps one meeting per region could be designated to adult student topics.
 - iii. The group discussed how to comply with EOP funding from sponsor Dr. W. Terrell Jones for 2012. Gary Lawler suggested addressing diversity relative to adult learners at each proposed regional meeting. Judy Wills shared budget information pertinent to returned 2011 Incentive

- Grant funds from programs that were not held or did not fully use the awarded monies.
- iv. The committee suggests the planning group should incorporate the topics for the proposed meetings which align with the Core Council campus recommendations relative to adult learners.
 - v. As next steps, Anna Griswold and Martha Jordan will present the proposal to Dr. Craig Weidemann and then take to the remaining sponsors before moving forward.
 - vi. Anna Griswold, Martha Jordan, and Paula Pierce will draft message about 2012 Incentive Grants for the Commission's web site. Wills will post the announcement when ready.
- b. Martha Aynardi asked for clarification of what the Commission is looking for from the survey reports.
- i. Jordan will follow-up with Trish Evanitsky at IntelliQ regarding Executive Summary. She will review the summary and give direction at the March meeting.
 - ii. Initial focus will be what faculty thinks they need to support adults (resources, workshops, etc.)
- c. The group clarified the roles of the PLA and Faculty Engagement committees around Prior Learning Assessment to avoid duplication of efforts. The PLA committee will work on the processes; the Faculty Engagement committee will work on how to communicate the processes with Faculty.
- i. Griswold asked what type of endorsement is needed to bolster PLA visibility.
 - ii. Owens asked about potential location for housing any web sites developed around PLA, with possibility of DUS advising site mentioned.
 - iii. President Erickson recently followed up with Dr. Weidemann on PLA status.
 - iv. Suggestion was made to put PLA into context of Adult Degree Completion, emphasizing it as means to reduce overall costs for adult learners.
 - v. The committee agreed to invite sponsors to the conference to hear the keynote address.
 - vi. The committee suggested requesting PLA as an agenda topic at an Academic Leadership Council (ALC) or Council of Campus Chancellors (CCC) meeting. Kevin Snider is Chair Elect of CCC.

- vii. Necessary updates to the PLA procedure are not policy changes but in the administrative procedure and language. Lawler will check with Nancy Herron.
- viii. Griswold noted that for mechanics of grade reporting for PLA credits, there is movement toward replacing ISIS going forward which may provide options to support faculty submission of 'grades'
- d. 2013 Hendrick Conference
 - i. Wills reported that Penn State Harrisburg is interested and available to host the 2013 Hendrick conference, with preferred date of May 6.
 - ii. To avoid charges for lost potential revenue, request to release the May 20, 2013, date currently held by the Penn Stater should be sent at least twelve months before the held date. The committee recommended releasing the hold.

4. New business

- a. Jordan asked members to think about items for 2012-13
 - i. Nominations for chair-elect for 2012-13 will be requested at the March meeting with vote to follow and results announced in April.
 - ii. Potential new members. Six members will finish their terms, including the one-year student member and Faculty Senate Liaison.
 - iii. Griswold will look over goals for 2011-12, noting progress in key areas and looking at what initiatives need sponsor support going forward.

5. Griswold adjourned the meeting at 1:15 p.m.

Respectfully submitted,
Judy Wills