



Executive Committee
September 18, 2013
Senate Room, The Penn Stater Conference Center Hotel
1:30 p.m.
Minutes

Attended: Paula Milone-Nuzzo, Chair; Sueann Doran, Martha Jordan, Apryl Kadish, Gary Lawler, Paula Pierce, Pat Shope, Ken Thigpen, Judy Wills (Recorder)

1. Paula Milone-Nuzzo called meeting to order.
 - a. The group discussed starting and ending times for 2013-14 Executive Committee meetings. Consensus was to start at 1:15 p.m. and end by 2:30 p.m. This allows a window for transition and discussion after the full Commission meeting.
2. The group discussed tentative schedule of special presenters, panels or meeting topics for 2013-14
 - October 16: PLA Task Force update and how the Commission can support the final recommendations. Thigpen will check whether the salient points will be ready for sharing.
 - November 20—Invite Mike Dooris, OPIA, to share the two data reports: around Associate Degree candidates and around veterans. Milone-Nuzzo will contact Dooris to extend the invitation.
 - December 18: Provost Nick Jones will attend the first forty-five minutes. Martha Jordan will ask for an update on CSRS, if available.
 - February 19—Veterans Services. Sueann Doran will look into having a representative from the Office of Veterans Services speak about services available

beyond certifying officials to facilitate awareness and involvement based on Mike Dooris' report.

- March 19: Student Aid Update, Anna Griswold (confirmed) and Financial Literacy Coordinator, Daad Rizk. Jordan will invite Rizk.
 - April 16—Workforce initiatives, tentatively inviting David Christiansen and Bill Harvey. Thigpen will contact Christiansen. Jordan will contact Harvey.
 - May 14--Wrap-up meeting and report to sponsors, Data/Enrollment reports, Jan Dillon or Rachel Heverly
- b. Once contacts make preliminary contact and invited presenters are confirmed, Wills will coordinate information on meeting logistics with their respective offices.
 - c. Other tentative topics for contingency, next year, or potential Hendrick Conference sessions.
 - Assessment—Tanya Furman
 - Global Initiatives—Possibly hearing from a group at World Campus and including information on budget models. Jordan noted recent issues in World Campus for students unable to access internet due to government imposed restrictions.
3. Updates from Commission meeting—No updates.
 4. New business
 - a. September 20 lunch meeting with Board of Trustees
 - i. Representatives from the University Commissions will be assigned to tables and Trustees will choose seats upon arrival.
 - ii. The Board of Trustees' office compiled information on the Commissions for the Trustees. Commission members attending the luncheon should be prepared to speak about initiatives and challenges of our work.
 - b. Updates from meetings with sponsors-No additional information added to report at the earlier full Commission meeting.
 - c. Lawler and Jordan summarized language updates to the Commission's Constitution, Bylaws, and Standing Rules. The group approved the edits and the revisions will be presented for vote at the October Commission meeting.
 - d. Jordan requested funds for planned annual meeting with campus Adult Enrollment Coordinators (AECs) on October 24

at Penn State DuBois and October 25 at Penn State Hazleton. The request was approved by voice vote. The AEC group currently exists in an ad hoc capacity. The AEC role is under discussion of the Council of Campus Chancellors (CCC) to reaffirm and reeducate newer chancellors about the intent of the group. Jordan will attend the upcoming CCC meeting to represent the Commission and provide context and history.

5. Milone-Nuzzo adjourned the meeting at 2:15 p.m.

Respectfully submitted,
Judy Wills