



Executive Committee
November 20, 2013
324 Outreach Building, University Park
1:15p.m.
Minutes

Attended: Paula Milone-Nuzzo, Chair; Sueann Doran, Martha Jordan, Apryl Kadish, Gary Lawler, Pat Shope, Ken Thighpen, and Judy Wills
By Polycom: Paula Pierce

1. Paula Milone-Nuzzo called the meeting to order.
2. The group approved minutes from October 16, 2013 meeting by voice vote.
3. Status of tentative schedule of special presenters, panels or meeting topics for 2013-14
 - December 18: Provost Nick Jones will attend the first part of the meeting and CSRS group will give an update. For the Provost's visit, members attending will introduce themselves by name, role, and campus. Milone-Nuzzo will provide. Dr. Jones topics and questions after the Thanksgiving break and will attach the CAL summary document she prepared and the adult learner profile information Rachel Heverly shared in May 2013.
 - February 19—Veterans services: Renee Thornton Roop will present around veterans services and speak for 45 minutes. The group suggested inviting Bryan Clark and Ted Timmerman to the meeting.
 - March 19: Student Aid Update and Financial Literacy Coordinator—Anna Griswold is available for the student aid update and Martha Jordan will confirm with Daad Rizk, Adult Financial Literacy Coordinator.

- April 16: Work force topics: Thigpen confirmed David Christiansen is available to attend. Thigpen also invited Rebecca Gardner, and Sue Copella from Penn State Harrisburg to give an update on a dashboard in the works to map marketing efforts based on regional job opportunities; Jordan will confirm with Bill Harvey to share updates and perspective from World Campus.
 - May 14--Wrap-up meeting and report to sponsors, Data/Enrollment reports
 - The group discussed whether to include the Gen Ed Task force discussion during 2013-14 or early 2014-15. Milone-Nuzzo will consult Mary Beth Williams about best strategic timing. Tentative date if the topic will be addressed in 2013-14 would be March 19.
4. Updates and discussion from Commission meeting.
- a. The group discussed continuing to ask for updates to the Associate's degree report. Pierce noted that some bachelor's degree holders are going back for associate's degrees to enter fields such as Physical Therapy.
 - b. The group discussed sending message to press for timeframe of the PLA Task Force recommendations outcome and affirm that CAL is ready to assist with implementation. Milone-Nuzzo agreed to send an inquiry about the report's status to Rob Pangborn, Craig Weidemann and Yvonne Gaudelius. If needed, the group will consider calling a special meeting in January, possibly January 15. The Commission does not routinely meet in January. Milone-Nuzzo will draft and send the message.
5. Milone-Nuzzo adjourned the meeting at 1:45 p.m.

Respectfully submitted,
Judy Wills