



Commission for **Adult Learners**

February 21, 2018

1:00-2:00 p.m.

324 Outreach Building/

Zoom videoconference

Executive Committee Minutes

Attendees: J. Campbell, Chair; J. Cross, S. Feather, E. McFeely, E. Seymour, D. Smith, P. Staskiel, R. Thornton-Roop, E. Wright, J. Wills,

Unable to attend: A. Lozano

Guests: M. Dawson, R. Hart, S. Lewis, and C. Taylor

1. Announcements and approval vote for December 13, 2017, minutes. P Staskiel made motion to approve, E. Seymour seconded. Minutes approved as submitted.
2. Continued business
 - a. 20th Anniversary Celebration event
 - i Discussion with Spencer Lewis--Including adult learner scholarship fundraising opportunity. Lewis gave overview of process for naming new scholarship or award.

Anything that comes in from 20th anniversary dinner can be directed to already established awards. These can be mailed to Lewis' office.
 - ii Finalizing plan for Mike Dawson's 20th anniversary Penn State News article.

E. Wright received almost thirty name suggestions from across Penn State. These include a mix of current adult students and alumni who were adult students.

Dawson suggests identifying six prospects to contact and narrow down to four to highlight in the 20th anniversary news article.

Wright shared demographics and background of a few prospects who have compelling stories and will pass these to Dawson to move forward.

S. Feather agreed to compile all submissions into the scrolling slideshow for use during the Hendrick conference.

M. Dawson will attend the March 21 executive meeting to provide an update on the project.

- b. January videoconference with AECs discussion and next steps. Tabled until next meeting.
- c. Status and timeline for bylaws revisions

Campbell asked for volunteers to draft updates around membership distribution and CAL roles formerly managed by Martha Jordan before the March 21 CAL meeting.

Volunteers should contact Campbell by Friday, February 29 to participate.

Draft edits will be shared with the executive committee at the March 21 meeting. They need to be presented to members no later than the April 18 meeting for vote at the year-end meeting.

3. New business

- a. Items escalated during CAL meeting

Chair-elect nominations or self-nominations should be sent to A. Lozano for nominating committee discussion. Members may self-nominate. Nominators should confirm approval to from prospective candidate before forwarding names to Lozano.

- b. Finalize topic and plan for conversation with Provost Jones

Campbell asked chairs of the Access and Affordability and ALEC committees to take the lead on this.

Campbell has a pending message out to R. Engel to hear sponsors' input. The Access and Affordability Task Force and ALEC will take the lead on the conversation with the Provost. They will meet by email to coordinate.

We need to forward topic to the Provost's office by March 1.

4. Action items for next meeting

Campbell and Wills will coordinate follow-up efforts for bylaws updates and preparing the Provost's topic. Wills will reconfirm sponsors planned attendance for March 21.

Campbell adjourned the meeting at 2:00 p.m.

Submitted by J. Wills