



**April 20, 2016**

241 Outreach Building, Innovation Park  
12:15 p.m.  
Executive Committee Minutes

Attendees: Francis Achampong, Chair (by Polycom), Martha Jordan, Albert Lozano, Michele Rice, Terry Speicher (by Polycom), Renee Thornton-Roop, and Judy Wills, recorder  
Unable to attend: Ken Thigpen

1. Francis Achampong called the meeting to order and the group approved minutes from the March 16, 2016 meeting as submitted.
2. Action items from full Commission meeting/committee reports:

Dr. Reardon raised many items which would merit follow-up. The committee will review minutes from the full meeting to identify those which are opportunities for future Commission involvement. Reardon's discussion touched on PLA and many of our other initiatives. Albert Lozano noted that Dr. Hanes had attended many campus conversations with Dr. Reardon.

The group suggested possibly inviting campus certifying officials to a future Hendrick conference and providing a military track.

Renee Thornton-Roop is on the search committee for the posted Senior Director of Veterans Affairs and Services position. The role will liaise with all campuses for sharing ideas and providing consistency of services and will report to the Vice President for Administration. Suggestion was raised to invite the individual hired into this role to a full-Commission meeting in 2016-17.

Albert Lozano noted that the Strategic Task Force needs more time to finish the work on the financial recommendations and proposed continuing work on this into next year: He recommended looking at Shenango, Mont Alto, and possibly a third campus for a possible pilot program examining how much an alternate part-time tuition option would cost. Keeping revenue neutral per Dr. Barron's recommendation may not be feasible; however, any recommendations should be structured to mitigate any impact. The current data received does not illustrate the full scenario and the task force wants to dig a little deeper to find ways to marry the data. Future work would need to determine how many new students would need to be recruited to offset any impact of an alternate model. The group also could look at how much emphasis could be part of the Capital Campaign or whether there is a donor who has a passion for or has been an adult learner.

3. Old business: The Commission received an email around the policy HR 37 change to adult dependents' eligibility for educational benefits. This issue was raised again through

the equity commissions at a recent joint council meeting. At our September 2016 meeting, the Commission had decided this was an HR benefits issue which the Provost had declined changing. Jordan had discussed the email received with member Jamie Campbell, who is also Chair of CORED. Campbell will review the notes from the joint council meeting and relay what the equity commissions decided to do with topic.

4. Planning for May 18 meeting:

Three of five sponsors are available to attend, and one more is tentatively available. Committee chairs should send their reports to Achampong by end of month for use in preparing his annual report.

Julie Cross from Outreach Analytics and Reporting will share updated adult learner data reports.

The group recommended adding an executive meeting on May 18. The executive committee will consider new members and new committee structure going forward to replace the PLA committee. Jordan recommended possible focus on university-wide retention efforts. Per preliminary discussion, this could become a project rather than a committee.

5. Achampong adjourned the meeting at 12:51 p.m.

Submitted by Judy Wills

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