



PennState

Commission for **Adult Learners**

October 19, 2016

324 Outreach Building

and by Polycom

1:00 p.m.

Executive Committee Minutes

Attended: Albert Lozano, Chair; Francis Achampong, Jamie Campbell, Martha Jordan, Beth Seymour, Renee Thornton-Roop, and Judy Wills, Recorder

Unable to attend: JoAnne Carrick and Sandy Feather

1. Albert Lozano called the meeting to order and attendees approved the minutes of September 21, 2016, by voice vote.
2. Items escalated during full Commission meeting

The committee agreed to invite Holley Rochford from the Office of Human Resources to the November 16 meeting to give an overview of the child care subsidy program at Penn State. Suggestion was also made to include getting a sense of the child care needs at the campuses. Question was raised whether data was available ascertaining whether lack of child care was reason an applicant did not accept an offer of admission.

3. 2016-17 Strategic planning updates for fall meetings
 - a. Topics and presenters for monthly meetings

November 16:

Martha Jordan will invite Rochford per discussion above. Lozano will invite David Christiansen to give an update on the PaSSS program. Jordan will share overview of the World Campus PaSS program proposal. The Access and Affordability Task Force will share preliminary report.

December 14:

The Adult Learner Engagement Committee will give an expanded update.

- b. 2016-17 Fact Sheet timeline and topics.

The target production timeline for the fall 2016 Fact Sheet is December 1. The front page will focus on CAL support of the “All In” initiative and how adults fit in. Jordan asked Jamie Campbell to provide brief content of how the ALEC goals tie in. We will also showcase initiatives that originated as

ways to address access and affordability needs of adult learners and that have expanded to serve all students. These include the new PLA web site and the Financial Literacy web site, self-study modules, and newly announced center. We will provide a copy to President Barron when he visits in March.

The target timeline for the spring 2017 edition is to print before our final meeting. Similar to the July 2016 edition, the plan is to showcase student stories. The Hendrick committee will gather the stories.

4. New business:

- a. Jordan recently learned that Penn State's Commission for Women membership requires student members to be enrolled full-time per its bylaws. The committee agreed that the restriction unfairly excludes many of the adult learner population. Jamie Campbell agreed to bring this up at a future Joint Commissions meeting. In the meantime, Lozano will send message to the CFW liaison asking for clarification and rationale for the restriction.
 - b. Jordan shared a student scenario that was forwarded where a student was having difficulty ordering a transcript. Jordan learned that under the current system, transcripts need to be ordered through Parchment. This is among the registrar processed in transition due to Lion Path.
 - c. Judy Wills reminded committee chairs to send Sandy Feather any sessions or topics that we should reserve space for when developing the 2017 Hendrick conference breakouts. The planning committee needs to finalize the program by the end of January 2017.
 - d. The committee agreed to follow the lead of the other equity commissions for determining how to best place the "All In" logo on our web site.
5. Lozano adjourned the meeting 1:30 p.m.

Submitted by Judy Wills