



PennState

Commission for **Adult Learners**

November 16, 2016

324 Outreach Building

(Polycom videoconferencing available*)

1:00 p.m.

Executive Committee Minutes

Attended: Martha Jordan, Sandy Feather, Beth Seymour, and Judy Wills, Recorder

Unable to attend: Francis Achampong, Jamie Campbell, Renee Thornton-Roop, Albert Lozano

1. Martha Jordan called the meeting to order and the committee approved the minutes from October 19, 2016 as submitted.
2. Items escalated during full Commission meeting

- a. Access and Affordability Task Force report follow-up

As the task force narrows down recommended option to pursue, Jordan suggested looking at details including cost and ownership of the process.

Jordan suggested asking Julie Cross to assist with the data pull to run any suggested model and evaluate impact. Target campuses identified during May 2016 CAL meetings were Shenango, New Kensington, and Mont Alto.

To continue progress and have information to report when Dr. Barron visits in March, the task force should first focus on the part-time differential.

There is a need for coordination of needed student services across Penn State. Idea of student center as centralized across the University. The task force looked at the idea around a centralized department for students who are ‘re-deciding’ possibly modeled after how the University of Indiana handles intercampus transfers. This has overlap with the work of the Adult Learner Engagement Committee and the groups may collaborate as necessary.

- b. Hendrick planning item:

Travel Grants

The committee would like to offer travel grants to encourage campus attendance. These were going to be re-introduced in 2016, and had been discontinued to low utilization for group travel and to redirect funds to lower registration fee for all attendees. When presenting recommendations for registration fees at the February meeting, the committee will include versions with and without the grants. In the meantime, Sandy Feather contact campus AECs to gauge interest.

- c. Renee Thornton-Roop had forwarded inquiry about appropriate point of contact for survey of World Campus military students. The committee recommended asking Col. McFeeley once he starts into the Senior Director position. Albert Lozano will extend invitation to Col. McFeely to join the February 15 or April 19 meeting as his schedule allows. Once Col. McFeely's availability is confirmed, we will also invite Larry Boggess from World Campus Faculty Development for an overview of the OL3200 Course (formerly OL 1700) "Serving the Military and Veteran Student."
3. 2016-17 Strategic planning updates
 - a. Updates from last meeting-

The fall 2016 Fact Sheet is on schedule and with designers. This will be shared with members upon receipt and posted to the CAL web site.

Albert made contact with the Commission for Women about bylaws excluding part-time students from membership. Jamie Campbell also planned to ask about this at a Joint Commission meeting.
 - b. Topics and presenters for spring 2017 meetings
4. New business

Jordan proposed re-examining the Shirley Hendrick Award nomination process in 2018 and going forward to have the nominating committee solicit targeted nominations instead of a broader call. The Hendrick planning committee further recommends adding 'faculty' to verbiage for eligible recipients. We will ask Francis Achampong to review the criteria for suggested changes to bolster the nominations.
5. Jordan adjourned the meeting at 1:40 p.m.

The next meeting is Wednesday, December 14 from 1:00-2:00 p.m. in 324 Outreach Building with videoconferencing option available.

Submitted by Judy Wills.