



PennState

Commission for **Adult Learners**

December 14, 2016

324 Outreach Building

12:30 p.m.

Executive Committee minutes

Attended: Albert Lozano, Chair; Sandy Feather, Martha Jordan, Betsy Seymour, Renee Thornton-Roop, and Judy Wills, recorder

Joined by Polycom: Francis Achampong, JoAnne Carrick

Unable to attend: Jamie Campbell

1. Albert Lozano called the meeting to order. Beth Seymour moved to approve the minutes from November 16, and Renee Thornton-Roop seconded. The motion carried.
2. Items escalated during full Commission meeting
 - a. Renee Thornton-Roop asked for guidance on how to improve the accuracy for tracking veterans' graduation rates.
 - i. Sandy Feather suggested reaching out to a contact working with LionPath queries to ask about pulling pre-LionPath data on time to degree, graduation completion, etc. to use in conjunction with self-reported data to provide a clearer picture. Jordan suggested working with Julie Cross for additional information on data.
 - ii. Francis Achampong recommended contacting Cathy Swope, Student Affairs coordinator at Mont Alto about a query she uses.
 - iii. Thornton-Roop will ask Brooke Repine if the adult learner scholarship information presented at our October meeting can be broken down to show how many scholarship recipients were also financial-aid eligible.
 - b. The executive committee tabled the decision to set Hendrick registration fee until the February meeting, with recommendations to keep increases within specified range. The conference planning committee will include tentative plan for travel grants and reduced or free registration for presenters in its recommendations. Sandy Feather will reach out to the campus Adult Enrollment Coordinators for a few pieces of information:
 - i. The Hendrick committee is seeking student stories to showcase during the slideshow at the 2017 Hendrick conference and to feature on the CAL web site and year-end fact sheet.

- ii. Feather will ask whether campuses would need to utilize travel grants to support Hendrick conference attendance.
- 3. 2016-17 Strategic planning updates
 - a. Scheduling status of topics and presenters for spring 2017 meetings
 - i. Lozano will reach out to Colonel McFeely to invite him to join our February or April meeting. Once confirmed, Lozano will also invite Dr. Larry Boggess to the same meeting to discuss the OL 3200 course.
 - ii. There will be an Expanded Access and Affordability update at the February 15 meeting. There will be an executive committee agenda item in February to prepare for Dr. Barron's visit. Members will also have opportunity to suggest questions for Dr. Barron at the full CAL meeting.
 - iii. Pending confirming Col. McFeely, Lozano will also invite Dr. Sonia DeLuca Fernandez to join the February or April meeting for conversation about adult learners in her new role as Assistant Vice Provost for Educational Equity.
 - iv. We will invite Diana Gruendler to provide an update on the portfolio course and Integrated Social Sciences program in April. Contingent date would be May, if needed, to allow time for gathering data for her update.
- 4. Lozano adjourned the meeting at 1:20 p.m.

Submitted by Judy Wills