



**PennState**

## Commission for **Adult Learners**

**February 15, 2017**

324 Outreach Building

1:00 p.m-2:00 p.m.

Executive Committee Minutes

Attendees: Albert Lozano, Chair; Francis Achampong, JoAnne Carrick, Sandy Feather, Martha Jordan, Michele Rice, Beth Seymour, Renee Thornton-Roop, and Judy Wills, Recorder

Unable to attend: Jamie Campbell

1. Albert Lozano called the meeting to order and members voted to approve the minutes of December 14, 2016, as submitted.
2. 2016-17 Strategic planning updates

Scheduling status of topics and presenters for spring 2017 meetings

March 15: President Barron is unable to attend. ALEC will provide and expanded update. In addition, delegates from the Task Force for the Future of Online Education and the Role of World Campus will attend to seek CAL input. Lozano is a member of this task force and Renata Engel is one of its co-chairs.

April 19-The CAL meeting will be shortened to allow CAL delegates to attend the Faculty/Staff Awards Reception for presentation of the Shirley Hendrick Award. , Lozano will ask Diana Gruendler to provide an update on the first year for the Integrated Social Sciences program. The Executive Committee will not meet in April.

May 8—This is the annual dinner meeting with sponsors. Lozano will provide the annual report to sponsors. Committee chairs should send him their summaries by April 28. The Access and Affordability Task Force will share its final report. Julie Cross will provide data profiles. Final TF report, data profiles, overall report (Committee chairs will need to submit final reports soon after the April meeting).

3. Continued business
  - a. If accepted as a Faculty Senate agenda topic, the adult learner forensic report will be presented at the March 14 Senate meeting.
  - b. Hendrick conference registration fee--The planning committee proposed setting the registration fee at \$85.00 per person, with complimentary registration provided to presenters and discounted rate for event volunteers. This would cover

expenses beyond those sponsored by CAL. The planning committee also proposed offering travel grants to promote groups of three or more traveling from campuses. The executive committee approved both.

- c. The short-term military leave proposal update is still with the Undergraduate Affairs committee.
  - d. The group discussed whether the suspended student policy which was effective disadvantages adults, particularly military, who need time to adjust to academic setting. The group recommended that Thornton-Roop have a conversation with David Smith to consider next steps
4. New Business
- a. Jordan offered guidance on what to consider when identifying the candidate slate for upcoming officer elections. Members can recommend nominees to Achampong.
  - b. Lozano requested the meeting about the part-time tuition differential after President Barron became unavailable to attend our March meeting as had been previously scheduled. The requested timeframe for the meetings would be between the CAL year-end meeting with sponsors and end of June 2017.
5. Lozano adjourned the meeting at 1:45 p.m.

Submitted by Judy Wills