



**PennState**

## Commission for **Adult Learners**

**March 22, 2017**

324 Outreach Building

(Polycom videoconferencing available\*)

1:00 p.m.

Executive Committee Minutes

Attendees: Albert Lozano, Chair; Martha Jordan, Renee Thornton-Roop, Beth Seymour, and Judy Wills, Recorder

Joined by Polycom: Jamie Campbell and JoAnne Carrick

Unable to attend: Francis Achampong and Sandy Feather

1. Albert Lozano called the meeting to order and members approved the minutes of February 15, 2017, by voice vote.
2. Items escalated during full Commission meeting.

Members discussed possible ways CAL can collaborate with Holley Rochford's office to build awareness among that the childcare subsidy exists. Judy Wills will request to add a link to the related resources on the CAL home page of our web site. Suggestions were raised also to look into including the information with new student orientation materials or to request it be added to the bursar's webpage with other financial aid links. Martha Jordan reminded the committee that CAL has funds designated for strategic initiatives and suggested that next year's executive committee consider assisting with funding for a brochure.

The committee discussed next steps for the Access and Affordability committee's recommendations, including developing sessions to make sure adults know what resources are available. When we learned that President Barron could not join our March meeting as previously planned, Lozano had reached out inviting other University leaders to hear the discussion about part-time differential recommendations. We have heard back that Provost Jones and David Gray are open to this discussion. Key CAL attendees will be our sponsors, Lozano, JoAnne Carrick, Beth Seymour, Jamie Campbell, Julie Cross, Daad Rizk, Michele Rice, and Liz Wright, with desire for the meeting to be open to other CAL members wishing to participate. Wills will forward key attendee contact information to the meeting organizer and request that a remote attendance option be available. Preferred time frame for the meeting would be after spring semester classes end.

3. 2016-17 Strategic planning updates
  - a. Scheduling status of topics and presenters for
  - b. April 19 meeting: Albert will reach out to Diana Gruendler asking her to provide an update on the first year for the Integrated Social Sciences program.
  - c. May 8 dinner meeting with sponsors: Lozano will present accomplishments and initiatives for the 2017-18 term and the Access and Affordability Task Force will present their findings and Julie Cross will give an update on adult learner profile data
4. Continued business

Committee chairs should submit their year-end reports to Lozano by April 28 for his use in preparing the annual report.
5. New Business—

Martha Jordan recommended exploring more formal collaboration with the joint Equity Commissions moving forward. One collaborative item would be working with the Commission for Women around family care.

As reminder, due to some members needing to step away to attend the Faculty/Staff Award reception on April 19, there will be no Executive Committee meeting in April. The committee could meet on a different date by email should any issues arise.
6. Lozano adjourned the meeting at 1:28 p.m.

Submitted by Judy Wills