



PennState

Commission for **Adult Learners**

Committee: Executive Committee meeting

Date: 10/9/2019

Location: Outreach Building – Rm 324

Attended: Julie Cross, Helen McGarry, Brian Redmond, Debra Rodgers, Patricia Staskiel, Jeff Warner

Unable to attend: Chuck Greggs, Elizabeth Wright

Summary of topics discussed and actions items:

- Minutes from September meeting will be voted on at next month's meeting.
- Appreciation expressed for presentation by Melissa Kunes/Office of Student Aid.
 - Melissa will share presentation and provide commission with follow up answers to questions.
- D. Rodgers (SPEC) discussed scheduling speaker on Starfish. November agenda?
- Discussed AL Student Panel talking points/questions to forward to students in advance.
 - What works well/what doesn't work well?
 - Who communicates most effectively with you now?
- Discussed possible Starfish Analytics session at Hendrick Conference.
- Discussed introducing a Data Analytics session at Hendrick Conference.
- P. Staskiel will be leading review of Bylaws to discuss with L. Wright next month.
- Discussed possibly including L. Laing, affiliate member of the commission to the Executive Team meetings.
- H. McGarry (ALEC) will bring information to next Executive meeting from recent ENTI/Entrepreneur Educators gathering.
- Discussed disseminating copy of Goldie Blumenstyk's book by campus mail to AEC's.
- Each committee should have mid-year report ready for December meeting. Although we don't yet know how long President Barron can stay, we like format from last year – report out on some key initiatives and discussion. P. Staskiel to gather talking points to forward to President's office.

- P. Staskiel is working to confirm Wilkes-Barre for future meeting.
- Discussed future meeting agendas:
 - Move Admissions presentation from October agenda to facilitate their recruitment schedule
 - November – 404 Old Main/Proposed student panel and Starfish presentation/Janet Schulenberg?
 - December – 404 Old Main/President Barron – Mid-year report
 - February – CFW/Equity Commission update AND Libraries update
 - March – One Penn State implementation update AND Articulation/Transfer credit update. Wilkes Barre campus (TBC)
 - April – 404 Old Main/Provost Jones (TBC)
 - May – Annual CAL Dinner Meeting and Hendrick Conference
- Meeting Adjourned

Submitted by Helen McGarry