



Commission for **Adult Learners**

February 19, 2020

12:30 p.m.-1:30 p.m.

404 Old Main

Executive Meeting Minutes

Attendees: Julie Cross, Helen McGarry, Brian Redmond, Michele Rice, Liz Seidel, Patty Staskiel, Jeff Warner, Liz Wright

Unable to Attend: Chuck Greggs, Debra Rodgers

1. Announcements and approval vote for December 18, 2019 minutes. Brian Redmond moved to approve; motion carried.
2. L. Wright provided review of CAL administrative support in past and asked for thoughts moving forward.
 - a. P. Staskiel noted there are plenty of administrative tasks for which Chair is responsible, and if Chair has no admin assistant, it is difficult to keep up.
 - b. Also noted the continued need for data and IT support.
3. P. Staskiel reported that the Hendrick Award winner has been named. The winner will be announced in March.
 - a. L. Wright reported that M. Ayala, the keynote speaker for Hendrick will highlight successful strategies when working with adult learners. These are practical things that the audience will be able to take with them, tools for their toolbox.
4. L. Wright stated that bylaws can be reviewed in April, suggest any revisions and then vote on them at the May meeting.
5. P. Staskiel asked for a vote for providing lunch to all attendees at the March meeting to be held at Wilkes-Barre. The group voted unanimously to provide lunch. Staskiel also noted her campus will provide breakfast beverages and snacks upon the guest's arrival.
6. P. Staskiel asked for suggestions of talking points for Dr. Jones's visit to CAL in April.

- a. We will provide him with an overview of committee reports.
 - i. Topics may include the changing demographic and our need to prepare for it along with asking for his thoughts on how he perceives the experience of the adult learner across Penn State.
7. Committee chairs were asked to provide final committee reports in Box by April 29th.

Next CAL meeting Wednesday, March 18, in Wilkes-Barre.

Submitted by P. Staskiel