



Penn State

Commission for Adult Learners

Executive Meeting Notes

Date: 10-20-2021

Time: 12:00pm

A. Welcome and Approval of Minutes

B. Announcements

- Talk about ideas for in person meetings in the spring. Several thought the idea for Hendrick awards dinner is a good idea. Kelly will talk to Renata about this idea for a dinner or luncheon.
- Brian mentioned a campus visit in the spring is typical but may not be appropriate yet this year.
- Kelly is willing to answer any Covid questions from this group.
- Our agendas will be more open for Exe meeting.

C. Budget Review

- Budget has been replenished. We appreciate the sponsors and their contributions.
- Discussed Hendrick using Conf. & Planning again as an advantage. The fees will also be considered by the committee.

D. Discussion from Committee Leaders

- Antone asked for the Exec committee's decision is on how to share the AL Survey from last year and with whom. Discussion on publicizing

quantifiable data was held. We talked about an article and action steps being announced. Use the information as a way to lead in to announcing and forming focus groups.

- Jeffrey Warner asked who is responsible for updating the CAL web site. Kelly has someone working on this, and will check on this and will connect with Stephanie. Brian indicated that last year Stephanie passed the changes on to Mike, and they made the changes to CAL web site.
- Charles Greggs asked if we can connect with marketing, strat com, web designers to help us with our web site and information. Kelly will look into finding a liaison to join the group.
- Email list serves have been updated. If you see a gap or feel we are missing a sector to include, let Kelly know.
- From Kelly to Committee Leaders: Make use of the Teams space to document what you are working on now so that reporting will be easier.
- Brian Redmond joined the Hendrick Conf. Committee.

E. Adjournment 12:35 pm

Attendees:

Antone Aboud

Kelly Wolgast

Michele Rice

Brian Redmond

Charles Greggs

Jeffrey Warner

Biddy Brooks

Whitney Zimmerman

Ruth Ann Herstek

Leslie Laing