

CAL Executive Meeting Notes

Date: 11/17/2021

Time: 12:00pm

A. Welcome – Kelly welcomed those that could attend today.

B. Approval of Minutes

Approval motion:

September, 2021 & October, 2021 minutes were approved by Antone Aboud and second by Jeff Warner.

Announcements: Dr. Barron meeting and check in to make sure all can present on their committees. We will invite students and ask them to answer questions first.

Antone: can we send copy of data to Pres. Barron prior so we can review the survey results quicker. Kelly approved and she will send that with a note to him.

Thoughts on Clayton's request to deeper dives for committee reports. Renee asked if there are meetings where sponsors attend more often. Kelly is unsure who and when of the group can attend.

Antone mentioned often when we have speakers we do not have as much time. What if we make a meeting or two where we do a deeper dive for committee reports and invite sponsors to attend to get more participation. Biddy agreed with the idea. Kelly said they are reading her emails. Kelly said we can dedicate one meeting per semester October and February and she will send an email invite before each meeting to encourage participation. Leslie Laing chatted: "The Deeper Dive meeting with presentations should be accompanied with an ASK to the sponsors-- what do we want or need from them is what they would most like to hear." Kelly said it would be good to hear their recommendations to help us with our mission.

Web site, still needs updates. Kelly mentioned we pay for web site support. Jeff asked if one of our sponsors would loan some time of one of their staff members to help us. Kelly would like some analytics on who is using and how the web site. Chuck asked if we should have a communications committee on CAL to help us

communicate things out for us and also update the web site. Kelly will go back to the web rep and find out why the updates have not been done yet.

Antone discussed the pilot and the upcoming focus groups. Thinking of volunteers from the Commission to help lead/facilitate these sessions. Using technology to accomplish this. Thinking of using Sharepoint documents w/in breakout rooms and the facilitators record the brainstorming. They are still planning.

Chuck discussed the luncheon for the Hendrick award. Brian is not here, but Kelly indicated that the Hendrick will be included in the spring award ceremony, and Brian will get us details.

Budget updates – NONE

Updates from members:

Antone thinks the Zoom meetings have been easy format to interact with and Brian and Kelly have been doing a great job of leading the meetings. Wanted to endorse continuing this in some way. Chuck agreed that the Zoom is the way of the future, but there are some benefits from being in person. The Zoom convenience is very nice and something we will have to figure out. Bidy agrees as it is a 4 hour drive for her, it is at least one overnight involved for her, and winter travel is difficult. Chuck maybe we do the in person once or twice a year where everyone is expected to be there, but Zoom can be the regular format. Travel expenses is a consideration. Perhaps make an in-person meeting and include other events. Possibly next fall. Jeffrey will consider this for next year. Chuck mentioned the larger group Zoom can leave many voices out and many do not participate. There are trade-offs to both. This all helps us evolve.

Note: Leslie Laing posted that the multi campus non-trad week program recording is in the Teams folder.

Meeting adjourned: 12:45pm