

## **General Meeting Notes**

**Date:** January 19, 2022

**Time:** 10:30am

**A. Welcome** - Kelly welcomed us back and announced that Dr. Barron enjoyed his time with us last month.

### **B. Approval of Minutes/December**

**Approval motion:** Jeff Warner motioned and Brian Redmond second.

**C. Guest Introduction (if needed)** None

**D. Hendrick Award Process Update** - Brian Redmond: We have 4 nominees that are under review. Deadline end of January, next meeting we should have a winner to announce.

**E. Hendrick Conference Update** – Chuck Greggs: Proposal deadlines Feb. 22. Registration will open soon. Keynote confirmed. We are working with Whova. Conf. & Institutes there is a new manager and he is trying to get the cost down. We are proposing a \$50 conf. fee. Half-price for presenters, but not free this year. Trying to be conscious of costs, but putting together a strong conference.

Questions: Can we have a Whova review for next month.?

We are interested in gathering any help from anyone with expertise using Whova.

Questions: Dates and time placed in chat. We are working on the exact times.

Question: Can we have an agenda next month? Yes, we will provide that.

### **F. Committee Updates (each month we will rotate who goes first for the updates)**

**-Adult Learner Engagement (ALEC)** Biddy Brooks: They are continuing with spotlights of AECs from campuses. They will continue with the meetings. Gina Whalen talked about how they will create and submit a proposal to Hendrick.

**-Student Persistence, Experience, and Completion (SPEC)** Michele Rice: They started an engagement and persistence discussion. They are reaching out to other groups and synthesis the information to share and move toward policy and procedure updates/changes. Stacy Sekely: they are going to attend a DAA meeting to discuss findings.

**-One Penn State Moving Forward -** Eugene McFeely: Friday they reached out to students who were willing to serve on a focus group. They can select which group they want to participate. They have 90 respondents already. Will start focused groups in February. They are putting a news release out and talk about the survey and focus group effort from CAL. May have an ask out for moderators or help with the groups. The model is to separate WC from other campus and graduate from undergraduate to gain information on different experiences. They are looking for 20 in each to gather more meaningful information. Want this to be productive. Trying to get this done and written up this year.

**G. Student Participant Comments** - none attending

How could we increase student participation. Eugene mentioned perhaps the time of day is not conducive. Jeff Warner mentioned some programs have more adult learners and we could reach out to those areas to gain student names. Avis Kunz: Scheduling timing is difficult. Course time offerings is an issue for students. Patty Everhart asked how we have invited students in the past. Kelly let her know it was a personal invite from CAL members, outreach to Student Gov. Leaders, advisors recommend names. Discussion was held to look for ideas. Anne Behler suggested tying in to the focus groups and go back to those students to participate. Eugene mentioned this could be a group, but not to overuse the email blasts. A student advisory group model could work. Chuck mentioned we need to invite students with intention, be specific and prepare students so they feel they have a place in the commission. Kelly can get to a student government meeting to talk about survey, what CAL is and what we are doing.

**H. Sponsors' Comments** – Ranetta could not attend, but sent her love for CAL. Clayton Steen meets with Ranetta and they discussed inviting the sponsors to a mid-year meeting to update where we are and look ahead to prepare them for what we may request to them. This may also keep CAL on their radar. He indicated WC has had a large increase in temporary change of campus and also many more individual course requests. It was over 1400 requests this year, 900 more requests this spring are on a wait list and WC may not be able to find faculty

to add additional sections. They usually can accommodate 90% of the requests, but it does take time. WC is going to discuss with all stakeholders to look for a way to streamline this process. This looks like an option that is here to stay that other campus students may be here to stay. They also want to not take students away from campus courses if their campus has an option. Avis Kunz, it is hard to accommodate temporary COC where they have to add courses and pay faculty without gaining the revenue. They also have to watch WC faculty are not overloaded and campus faculty are not under. If this is becoming more mainstream, it needs to escalate to others. There is also the concern that if the courses are designed for adult learners, but end up with many traditional age students, it changes the pedagogy. Clayton discussed risk of losing students vrs revenue. There is procedure and policy issues at play. Kelly mentioned some decisions are based on personal health decision. Clayton will update us.

**I. Announcements Good for the Group** Kelly W announced Kelly Austin is the new VP of CC and Cal congratulates him on that appointment.

Ann Kunz announced Diana Gruendler had recently had surgery to have a better recovery. She has also written two children's books.

Michele Rice: Will soon update us on the new streamline process for Prior Learning Assessment.

**Open Announcements:**

**J. Adjournment** 11:32 AM