



Penn State Commission for Adult Learners

General Meeting Agenda Date: November 16, 2022 Time: 10:30AM – Noon

Attendees: Jeff Werner, JeanMarie Jacob, Kelly Wolgast, Clayton Steen, Eugene McFeely, Patricia Everhart, Bidly Brooks, John Holst, Amy Rustic, JoAnn Kelly, Stacy Sekely, Debra Flaig, Brian Cameron, Elizabeth Tisdell, Charles Greggs, Bill Fritz

Recoding started at 10:32AM

Opening Remarks – Jeff Warner

Welcome
Approval of Minutes- both September and October
Clayton Update on Hendrick Conference
Leslie- Non-traditional student week
Break out for committees
Report back from Committees

Jeff reached out to president's office – no confirmation yet on her attendance- will continue to try to get her on the calendar

Provost will also be contacted to see if he can attend – if new provost hired or Dr Schwartz.

Approval of Past Meeting Minutes

Request for September/October approval of minutes
September- Kelly Wolgast motion to approve- Debbie F 2nd- Approved.
October Minutes- motion to approve- Kelly- 2nd Elizabeth Tisdell- Approved.
Editorial Changes allowed _ name changes etc after approval of minutes.

Hendrick Award Update – Clayton

- Co-Chairs for administration of Hendrick Award Process will be Clayton and Jodi Overstrom- In the past this was performed by past chair.
- Clayton/Jodi met with Jeff and Kelly- will send revision notes to CAL once complete.
- Hendrick Family is happy with changes and thanked the CAL for past work
- Will select award winner each year and will recognize them during the Hendrick Conference. Will administer award annually but will recognize biannually
- Nomination letter will come from Renata – hope to increase submission nominations. Renata has already supplies the letter.
- WPSU is looking into promotion of the event- received positive feedback on opportunity to promote.
- Update on the website taking place and should be available soon.
- Next steps- award process committee will be recruited using same criteria as in the past for nomination reviews.
- Clayton recommends that as part of the Hendrick Conference Committee the committee member agenda will provide updates and will electronically or give updates at the meetings.
- Clayton opened for questions

- Kelly thanked Clayton for organizational improvement of the process. She mentioned that the timeline for the award process will be integrated into the overall university award and should help with increasing visibility of the award process.
- Jeff asked when call for nominations will come out?
 - Clayton responded that call for nominations will come out shortly after website update- hoping before the holiday- then will follow the timeline- send it out to selection committee to see if they accept- they will share the deadline at that point.
- People are allowed to self-nominate for this award. We want to encourage past nominees to resubmit
- Encourage everyone on the CAL to share this information so we get a robust group to pick from.

Leslie Non-Traditional Week – Leslie not in attendance at this time, so we will skip.

Committee Break Out meetings. (recording from 15:10-50:18- recording is blank due to members being in committee meetings)

- Go into committee meeting- thinking about what the committee should be doing for the upcoming year. Best direction to avoid (think about big picture) not making more projects/work for CAL – we want to support but not run/operated by CAL.
- 20 minutes for the meetings.
- Break out rooms open
- Each committee should plan on reporting back-
- Jeff will take summary back to executive committee and come up with charge for committees for direction forward for each committee.

Committee Report Backs

Committee Summary Report (by Chair)

Adult Learner Engagement Outreach

Biddy and Trisha

- Committee wants to focus on the AECs
 - Utilize the AECs teams' group
 - make sure the list is correct as first step
 - Use the board as sounding board and way to communicate with committee members.
 - Will survey AECs to get input on concerns, ideas, challenges they have as AECs. What level of engagement do they have with adult students?
 - AECs come from various backgrounds (admissions/student affairs/continuing education) and have various engagement with students.
 - As a committee how can we help? Each campus has its own culture – what may work at one may not work at another- Ways that we can benefit and provide ideas for each other. Tie it into the survey done by SPEC last year- lots of good information in there. Find some commonalities and use in the next year to look at ways CAL can help.
- Kelly asked some questions
 - Our intent is to envision the future of CAL –Should the committee Develop the definition of the role of AECs and provide the definition of the role but not do the actual work? This is where we want to head for the future of CAL. Biddy agreed.

Hendrick-

Chuck

- Want to transform the conference to reflect where we are with adult learners.
 - Use Conferences and Institutes for marketing of Conference. May want to use the Barron innovation HUB. Lots of logistics to work thru. Want to be ready by early FA2023
 - Hybrid model is reflective of where we are in the adult learning environment
 - We are in a transitional period of adult's learners and we want the conference to reflect this

- Take it a National Level.
- Kelly asked about getting sponsorship from academic colleges? Many colleges have many adult learners. Associate deans needs to understand the conference and promote it to their faculty. We want to attract faculty.

Barrier- Leslie shared the room was empty so no report

Structure and Function

Bill Fritz

- Committee wants to increase visibility and raise awareness of CAL at all levels of the university.
 - Ask the questions of the groups we engage with
 - How do we elevate the work CAL is doing and make serving adults a priority, how do we get resources to make things happen?
 - AECs need a job description- make role standard.
 - How do we get in front of the decision makers?
 - JoAnn commented that there are people working across the commonwealth very hard with adult learners and they are not aware of CAL. How do we engage and support these individuals in their work and have them engage with CAL?
 - Need for strategic planning coming out of commission to get buy-in and obtain resources.
 - Joanne suggested inviting Kelly Austin to attend a meeting since enrollment management is important at the campus locations.

Jeff encouraged meeting outside of the CAL meetings if something important needs to be discussed but stressed that he will continue to provide time during the General Meetings for the Committees to meet.

Leslie was provided time to give summary on non-traditional student recognition week. This was the 3rd multicampus zoom – inspired by alumni, students, faculty, and staff voices. Kelly Wolgsat represented CAL and Nursing. Dean Clarence Lang joined (from college of Liberal Arts) Brian Patchcoski, Asst. VP for diversity, equity and inclusion student affairs. Student represented included a student from the Virgin Islands (she was a student worked 3 jobs and was homeless- it was a powerful story). Another first gen students spoke who had a child with autism and now works at Penn State. (Leslie would encourage CAL members to listen to the zoom broadcast) We also had a student veteran join the session. Day 2 was a panel discussion about barriers students face as non-traditional students.

Sponsors' Comments Announcements

We did not have any sponsors in attendance so there were not any comments.

Announcements

There were not any announcements

Adjournment (no later than 11:50 am)