



# Penn State

## Commission for Adult Learners

### **Executive Committee Meeting Agenda**

**Date:** May 17, 2023

**Time:** 12:00 – 1:00PM

Attendees: Biddy Brooks, JeanMarie Jacob, Jeff Warner, Whitney Zimmerman, Ruth Ann Herstek

Recording can be found [here](#)

Welcome- we had a quick conversation about adult students. How do we serve this population of students? Right now the support does not exist for adults. Adult students are not an institutional priority right now. We cannot be all things to all people. Maybe we need to build up the support structure for adults and this might help with campus locations. What can we do to make the campus locations more attractive to adults. CE used to do this – Saturday and evening classes.

[April 19](#) Minutes Approval- we did not meet the minimum number for a quorum so we will need to approve at the June meeting.

Committee Report Reminder

Provost Debrief

Matt Melvin Invitation – Invited to the June 21 General Meeting. Jeffrey will be meeting with the other executive sponsors to make sure having 6 sponsors is appropriate.

Hendrick Conference Update – Renata has approved the proposal from Conferences and Institutes. Chuck will be putting together some meetings over the summer. Still looking for keynote speakers. Shooting for 300 attendees. The fee structure should be able to cover some of the costs since the sponsors cannot cover the full cost. The budget structure has changed and we will get billed and then it will go to sponsors to get paid. We won't have a pot of money to pull from. Sponsors should contribute equally. We may need to get better at estimating and planning future expenses.

Announcements – Bill will work on the agenda with Jeff and ensure that the approval of the April minutes goes onto the June agenda. Jeff will not be in attendance for the June meeting.

Adjournment