



Penn State

Commission for Adult Learners

Executive Committee Meeting Agenda

Date: September 20, 2023

Time: Noon - 1:00PM

Welcome

Bill Fritz

Committee Discussion

- Asked for feedback on Changes to Committees that was shared in General Meeting.
- Bill spoke to co-chairs prior to the meeting
- Bill sees value in shifting focus to remove barriers and extending our reach to help us remove barriers.
- We need to find a home for the AECs – Interim role for commonwealth campuses- David Callejo may be able to help with this effort. Once we find a home we can find consistency for AECs while allowing them to be flexible for their home campus. Let's build on the work that was done last year. Bill wants feedback. He asked Biddy if she wanted to continue as co-chair.
- Recruitment Committee- New- we can pick direction and topics. Transfer Credit is a focus and is vital for adult learners. Matt Melvin is an advocate for transfer credits and is a powerful ally in that space. Since we are starting from scratch we can go in any direction. Transfer credit and cost, from Bills perspective, are the 2 biggest factors that impact adult recruitment into the university.
- Hendrick- Chuck is co-chair. We will continue to support this committee and has full backing of the CAL. Allowing marketing to help has been a huge asset. We want to grow and expand- we will need to use outside sources. The committee does the strategy but then hands it off to be managed.
- Biddy is glad to see the focus on student success and sees how the new committee structure will allow us to work together more closely and focus on strategy.
- JoAnne Kelly asked if we have anyone on the strategic communications committee yet? Bill shared that no one has been assigned to any committees yet.
- Bill suggested that past-chair, current chair and chair-elect be on the strategic communication committee. This makes sense since they are the ones who will be going out to speak with stakeholders. JoAnn volunteered to be on the committee as incoming chair.
- We want to make sure we are using everyone's expertise that is on CAL.
- We need to make sure that students are aware of the AECs and we need to connect that bridge (Chuck)
- Barriers (Michele) – We need to all work on this and move solutions forward. We would love to have the degree audit RFP move forward quickly. This piece needs to happen before we become more transfer credit friendly
- Bill will send out email asking membership which committee they want to serve on- Will engage with executive committee before any decisions are made.

Hendrick Conference- Chuck. One thing that will be different this year is that Baron Innovation Center is limited on rooms available. Only 2 rooms to use. We will have morning and 2 afternoon sessions for in-person. We have unlimited options for the virtual sessions. How this year goes may move us towards full virtual. We can have 100 in-person. Budget is build for 75 in-person and 75 online to break even. Michele sent Chuck a potential keynote speaker.

Budget Review – nothing to report. Charlie Reese has given the OK for the conference to be funded. The university is trying to get to a place where there is not so much transfer of money in the university.

Whiteney asked if she should prepare something for the October meeting. Bill confirmed that she will present.

Adjournment