



# Penn State

## Commission for Adult Learners

### **Executive Committee Meeting Agenda**

**Date:** December 13, 2023

**Time:** Noon - 1:00PM

Attendance: Jessica O'Brien, JeanMarie Jacob, JoAnne Kelly, Whitney Zimmerman, Biddy Brooks, Michele Rice, Jeffrey Warner, Charles Greggs

#### **November Minutes Approval**

Motion to approve- Jeff

2<sup>nd</sup>- Chuck

Approved

#### **Hendrick Update**

Chuck will send the email reminder out after the meeting. He just wants to have some backup proposals.

#### **Comments for the Good of the Order**

Reminder about Nominations for Hendrick Award- Deadline Dec 15, 2023

Award winner should be ready by January 19, 2024

No Meeting in January

Biddy asked if maybe we should take some time to have all the committees talk together and maybe we do one end of year report. A lot of the information seems to be overlapping. Maybe do this at the March meeting.

Have a working group meeting for end of year report. This is the meeting Dr Bendapudi is attending. We can set the stage at the February meeting.

We should revisit the past couple of years with Dr Bendapudi since she and many of the executive sponsors are new.

JoAnne will follow-up with Bill and see if want to schedule a brainstorming meeting for January.

**Adjournment (No later than 12:50)**