



# Penn State

## Commission for Adult Learners

### **Executive Committee Meeting Agenda**

**Date:** February 19, 2025

**Time:** 11:30AM – Noon

**Attendees:** JoAnn Kelly, Bill Fritz, Chuck Greggs, Jessica O'Brien, Nadia Richardson, Biddy Brooks, Michele Rice, Michelle Wiley

### **Welcome**

### **Minutes' Approval**

- Motion: Chuck Craigs
- Second: Biddy Brooks
- Approved

### **Discussion**

- JoAnn Kelly suggested purchasing an article from the Chronicle about serving nontraditional students. \$250 for team access.
- The team agreed to purchase the article (25-person access for \$250)
- Michele R. and Jessica will handle the logistics, working with World Campus finance to complete the purchase.
- The CAEL Conference is now accepting proposals. Information will be sent to the mailing list. The conference will take place from November 12 to 14 at the Peabody in Memphis, Tennessee.
- Information was shared about using Outreach Marketing support to update the CAL website content. Jessica agreed to lead the effort, determining what could be updated and who to contact in marketing for page updates.
- Chuck reminded everyone that the conference is just over a year away. He plans to contact the current committee members to see who is interested in assisting.

### **Adjournment**