Penn State
Commission for Adult Learners

Executive Committee Meeting Agenda
Date: June 18, 2025
Time: 11:30 – 12:00

Attendees: JoAnn Kelly, Sheri Matter, Jessica O'Brien, Nadia Richardson, Biddy Brooks, Michele Rice, Michelle Wiley

Welcome

Minutes Approval (April and May)

- Motion: Chuck Greggs
- Second: Michele Rice
- Approved

Discussion

- **Nominations:**
  - There were a few nominations for open positions
  - Jess is preparing a ballot and will send it out by the end of the week

- **End-of-Year Report**
  - JoAnn will put together this report
  - There are no individual committee reports this year

- **Upcoming Year**
  - Biddy inquired about an onboarding or transition process for the incoming Chair
  - Jess will continue to support Biddy as capacity allows
    - work on getting meetings set up for next year, getting the new Zoom link, and preparing the SharePoint
  - **Membership:**
    - JoAnn will work with Jess to update the membership list

- Campuses need to update their CAL membership
- Should we restructure the Committees?
- What can we do better as a Commission to support adult learners?
    - Involve more people from the campuses
    - Better promotion of events for adult learners
    - Spotlight a couple campuses each month
    - Outreach to Chancellors – Who is your adult learner expert? Who would be the best fit for the Commission?

- **Purpose/Role of the Commission**
    - Evolution of World Campus over the years
    - Certificate and Workforce Development
    - Push towards Associates degrees
    - Support from the sponsors; attend meetings and be engaged
    - Are we part of the strategic plan?
    - A move toward data-informed decision making
    - Commission has the knowledge but no seat at the decision-making table
    - Blurred lines between traditional and adult learners; we need to look at the whole student and not just the age of the student
- **By-Laws Review**
    - This needs to be done over the summer
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Adjournment